

# Chess South Africa 2014 Election of Commissions

Policy and Procedure

Compiled  
by  
Chess South Africa

Version 1.6



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## 1. Introduction

The Management Committee of Chess SA has decided, according to Section 28 of the Chess SA Constitution, to call for elections in order to establish the various Commissions:

1. Youth Chess;
2. Women's Chess;
3. Adult Chess;
4. Physically Challenged Chess;
5. Arbiters and Organisers;
6. Trainers and Managers.

In this document, we will publish the procedures to complete the elections of all the Commissions. Each Commission shall have its own Management Committee which, apart from the Chairperson, Secretary and Treasurer, may have further positions to handle such other portfolios as may be necessary for the proper administration of chess, within the area of jurisdiction of the particular Commission (par 28.2).

The Chess SA Executive Board will only facilitate the election of the Chairperson, Secretary and Treasurer. Any further positions will be appointed/elected by the Committee of the various Commissions, once they are elected.

Each Ordinary Member and the Special Member shall nominate individuals to serve on the various Technical Committees.

## 2. Election Process

The Executive Board of Chess SA has decided on the following process to conclude the elections:

1. Establish a Council for each of the Commissions;
2. Nominate persons for the portfolios of the Management Committees;
3. Elect the Management Committees;
4. Elect further positions;
5. Appoint sub-Committees;

### 2.1 Establish a Council for each of the Commissions

1. All constituted members in good standing with Chess SA are invited to nominate a Provincial Representative for each of the Commissions.
2. All members who were eligible for the 2014 Chess SA AGM are eligible to participate.
3. The Province must nominate to CHESSA their various Representatives respectively on the attached form (Annexure A).
  - 3.1 Complete the form with the names of the respective representatives.

- 3.2 The form must be signed by the Provincial President and another Committee member of the Province.
- 3.3 The Representative for the respective Committee will hold the voting rights for the Province.
- 3.4 Forms with "cut-and-paste" signatures will be disqualified.
4. The form must be submitted as per the instructions on the nomination form
5. The Commission Council will consist of the Representatives nominated by the Province.
6. It is important to note that the Province will not be able to take part in the voting process if the Province did not nominate a Representative for the Committee.

## 2.2 Nominate persons for the portfolios of the Management Committees

1. Once the Commission Council is established, the Commission Council Members can nominate persons for the various portfolios on the Management Committee:
  - 1.1 Chairperson;
  - 1.2 Secretary;
  - 1.3 Treasurer.
2. Nominations for the portfolios must be signed by the Provincial President, the Committee Council Member and the Candidate who accepts the nomination. (Annexure B).
3. A list of nominations will be compiled and published on the CHESS SA website.
4. The CHESS SA General Secretary will send out a voting form together with the compiled list of nominations to all the members.

## 2.3 Elect the Management Committees

1. Committee Council Members will be allowed to vote for the following positions on the Youth / Women / Adult / Physically Challenged / Arbiters and Organisers / Trainers and Managers Commissions from the nominations:
  - 1.1 Chairperson;
  - 1.2 Secretary;
  - 1.3 Treasurer.
2. The election officer will be Winston Dalpat (CHESS SA Executive Member).
3. Each Committee Council Member has one (1) vote per position.
4. The CHESS SA General Secretary will distribute Voting Forms with the names of the nominations.
5. Complete the voting form and send it back, as per the instructions on the voting form.

## 2.4 Elect further Positions

1. After the election, the Commission Committees are free to define more positions and elect into the positions.
2. All positions and elections must be ratified by the CHESS SA Management Committee.

## 2.5 Appoint sub-Committees;

1. After the election, the Commission Committee is free to define sub-Committees and appoint people to the Committees.
2. All Committees and people elected onto the Committees must be ratified by the CHESS SA Management Committee.

## 3. Time Line and Due Dates

Seq	Due Date	Action	Who
1.	2014/04/28	• Distribute procedures to Provincial Councils.	Chess SA
2.	2014/05/08	• Submit nominations for Committee Council Members	Province
3.	2014/05/10	• Submit nominations for portfolios.	Province
4.	2014/05/11	• Distribute nominations to the Provinces and voting starts.	Chess SA
5.	2014/05/18	• Voting closes at midnight (24H00)	Provinces
6.	2014/05/21	• Publish the results on the Chess SA website.	Chess SA



## Annexure B – Commissions: Portfolio Nomination Form



Nominations are invited for the positions of Chairperson, Secretary and Treasurer for the Commissions, as per paragraph 28 of the Chess SA Constitution.

### NOMINEE INFORMATION:

I, the undersigned Nominee, accept the nomination and the conditions published and decided on by the Youth / Women / Adult / Physically Challenged / Arbiters and Organisers / Trainers and Managers Commission (*delete whichever is not applicable*):

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Province: \_\_\_\_\_

Email: \_\_\_\_\_

Cell: \_\_\_\_\_

\_\_\_\_\_  
Committee Council Member  
Name and Surname

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Conditions:

- This form must be signed by the Nominee and Committee Council Member and as per Annexure A
- eMail this form to [elections@chessa.co.za](mailto:elections@chessa.co.za) or fax it to 0865093342. Nominations to any other addresses will not be accepted.
- **Forms with electronically "pasted" signatories will not be accepted.**
- A short motivation of the candidate is to accompany the nomination form.
- **Incomplete forms will not be considered.**
- Nominations must reach the destination before midnight 2014/05/10.
- The individual must be registered to a Region within the Province.